

2015 BUDGET COMMITTEE MEETING

December 1, 2015

At the Gorham Town Hall at 6:00 pm

Members Present: Mike Waddell, Dennis Arguin, Diane Bouthot, Reuben Rajala, Glen Eastman, Terry Oliver, Terry Rhoderick, Dan Mccrum, Town Manager, Robin Frost

Excused: Robert Demers, Patrick Lefebvre

The Chair called the meeting to order at 6:00 pm.

Review and accept minutes from the Budget Committee Meeting held on July 23, 2015 written by Reuben Rajala. Motion was made by Diane and seconded by Dennis, all were in favor.

The Chair advised that Reuben Rajala would continue to be the alternate to take minutes if Lisa is unable to attend. The compensation for this is \$75.00 a meeting. The Chair asked if anyone has any concerns with that. None were voiced. The Chair asked for a Motion to pay Reuben for the last two meetings a sum of \$150.00 total. A Motion was made by Diane with a second from Glen. All were in favor.

The Chair asked the Town Manager how this should be handled, she said she will handle it and it should go out in the next payroll.

2016 Budget Schedule and concerns:

The Chair shared concerns regarding the "draft" schedule for 2016. He stated that it has been brought to his attention that we should not schedule Departments that required more than two meetings on the last schedule with anyone else in this coming schedule. Discussion followed and the schedule was revised as listed below.

2016 BUDGET COMMITTEE MEETINGS

TUESDAY, JANUARY 5, 2016 – 6:00 PM

2016 Budget Committee Goals & Objectives / Fire / EMS

THURSDAY, JANUARY 7, 2016 – 6:00 PM

Police / Dispatch

TUESDAY, JANUARY 12, 2016 – 6:00 PM

Cemetery / Highway / MSW-Recycling

THURSDAY, JANUARY 14, 2016 – 6:00 PM

Recreation & Parks / Finance

TUESDAY, JANUARY 19, 2016 – 6:00 PM

2015 Nov-Dec Budget Review / Capital Reserves /

Finance, Tax Collector, Assessing

THURSDAY, JANUARY 21, 2016 – 6:00 PM

Paul Bousquet, Superintendent of Schools / Work Session if needed

MONDAY, JANUARY 25, 2016 – 6:00 PM

Library / Water & Sewer at Gorham Public Library

TUESDAY, JANUARY 26, 2016 – 6:00 PM

Work Session if needed

WEDNESDAY, JANUARY 27, 2016 – 7:00 PM

School Budget Public Hearing at GM/HS Cafetorium

Please note that the above meetings will be held in the Public Meeting Room, second floor, at the Town Hall, unless otherwise noted.

TUESDAY, FEBRUARY 9, 2016 – 6:30 PM

Public Hearing for the 2016 Budget

Medallion Opera House - Town Hall Auditorium

(Thursday, February 11th – 6:30 PM for additional hearing if needed for continuation, inclement weather, etc.)

THURSDAY, MARCH 3, 2016 – 7:00 PM

School District Meeting at GM/HS Gym

TUESDAY, MARCH 8, 2016 – 7:00 PM

Town Meeting at GM/HS Gym

REVIEW OF REVENUE AND EXPENSES FOR TOWN BUDGETS TO DATE:

The Town Manager informed the board that Denise could not be present tonight and that she would be handling the review. The TM informed the board that the budget reporting was updated to the last period and the figures represent 84% of the year with 16% remaining. The board had discussion and/or concerns in the following areas: The Police Department is proposing to add a seventh fulltime officer and are currently filling a vacancy. The PD has been experiencing over runs in its overtime due to officer turnover.

The Ambulance revenues are significantly up, but concerns were raised about the addition of a new Paramedic and the purchase of a third ambulance outside of the agreed upon budget for 2015.

The Recreation budget appeared to be in good shape however, there was not a budget spreadsheet for the Revolving Fund. The Chair requested that the Revolving Fund Expense and Revenue Sheet be updated every time the Recreation Budget is reviewed. The TM said she would forward the current figures to the board. There was discussion regarding the possibility of purchasing the nearby funeral home for the Recreation Dept. Several members had serious concerns with this additional purchase of real estate.

CAPITOL ITEMS:

Tinker Brook project was discussed and the TM informed the committee that this project would not get underway until spring of 2016 and that the price has increased significantly from the previous quotes received last year.

The Fire Engine grant fell through and the Capital Reserve Fund will be funded this year as previously presented.

There is a grant in progress for Spring Road culvert which looks promising.

LIBRARY:

The spreadsheet showing current expenditures from the library was presented in a modified format. The Chair asked if the library was going to adopt the Town's accounting format. The TM stated she did not know. The Chair asked Selectman Oliver if the Select Board wished for this to happen and he replied yes. The Chair then asked the Budget Committee if they wished for this to happen and they said yes. The Chair volunteered to carry that concern to the library.

ACTION ITEMS FROM PREVIOUS MEETINGS:

Recreation Revolving Fund current figures to the committee

ACTION ITEMS FROM THIS MEETING:

None at this time.

OLD BUSINESS:

The Chair asked that members contact information be updated.

NEW BUSINESS:

None

Motion to adjourn was made by Glen with a second from Reuben, all were in favor. The meeting adjourned at 7:47 pm

The next scheduled Budget Committee Meeting is Tuesday, January 5, 2016 at 6:00 PM

APPROVED AS WRITTEN 1/5/16